Allianz Life Insurance Company of New York Home Office: New York, NY

Administrative Office: PO Box 1431 Minneapolis, MN 55440-1431

# **Required Minimum Distribution Election Form**

Annuity Contract number	<del></del>	
This form is provided for you to request the Required Min	imum Distribution (RMD) on y	our contract.
<b>Note:</b> In addition to electing an RMD on this form, your of your RMD. Please refer to your contract for available available will satisfy your RMD, please contact your agen	options, which may include ar	nnuitization. To see if any of the other options
Section A: Supply information about the co	ntract owner	
Contract owner's printed full name:	Tax ID / SS#:	Daytime phone number:
		()
Section B: Required Minimum Distribution	Calculation	
By completing this form you are requesting your calculat	ted RMD for this contract only.	
Please refer to the Required Minimum Distribution Quest this contract. The below information may impact the calc		th this form on how the RMD will be calculated on
<b>Information to determine which RMD table to use</b> If your spouse is your sole primary beneficiary and is mor on a Joint and Life Survivor Expectancy Table. If your circu appropriate, please complete a new RMD Election Form.	umstances change and the Joir	
Spouse's Date of Birth/		
If you do not provide your spouse's date of be which could result in distributions that are high		e calculated based on the Uniform Lifetime Table,
Adjustments to your RMD calculation		
If your annuity contract was established in a prior year, Al interest value of your annuity contract as of December 3 to your contract during the current year. If your annuity of RMD using only the total initial premium Allianz Life of N	1 <sup>St</sup> of the previous year. This a contract was established in the	mount may not be accurate if you added premium
If you do not need to receive a different amount than the	e RMD Allianz Life of NY calcula	ated, please proceed to Section C.
If you need to receive a different amount than the RMD A indicated will be added to this contact's prior year Decem		
<ul> <li>□ Include total premium added to this contract</li> <li>□ Include the previous provider's prior year Deprovider's contract as of December 31<sup>St</sup>)</li> </ul>		ear v (only allowed if funds were held in previous
\$ I have provided the previous provider's state  calculation purposes.	atement showing the prior yea	or December 31 <sup>St</sup> value for RMD

(continued on next page)

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Section 0	C: Required Minimum Distribution Option and Frequency
	ption(s) that is being requested for this contract only. Once payments are set up they will continue as elected until we receive fication to discontinue payments.
	Current year — Complete the Frequency section below. If you are currently receiving another type of scheduled payout, then no frequency needs to be selected below and the remaining RMD payment will automatically be set up for annually with the payment sent by December 31 <sup>st</sup> . (If a selection is not made, the frequency of the payment will be annually in November.)
	☐ Monthly
	□ Quarterly
	☐ Semi-Annually
	☐ Annually (choose one below):
	☐ Immediately
	□ November
	☐ Contract Anniversary (if the contract anniversary in the current calendar year has already passed, the current year RMD will be paid immediately and future RMDs will be sent on your anniversary each year)
	Deferred First Year RMD (annual payment will be sent immediately) – Applies <b>ONLY</b> if you obtained age 72 in the prior calendar year and delayed your FIRST RMD until the current calendar year. Funds must be taken before April 1 <sup>St</sup> . By electing this option, you will need to receive two RMD payments in the current calendar year. These funds will be taxed in the year the funds are distributed.
	Current year option must also be completed; otherwise payments will be set up annually in November
	Missed RMD from immediately previous calendar year (annual payment will be sent immediately) – Applies <b>ONLY</b> if this contract was active with Allianz Life of NY. The missed year RMD amount will be determined based on the calculations indicated on the Required Minimum Distribution Question and Answers enclosed and will be paid in one lump sum payment. These funds will be taxed in the year the funds are distributed. Please contact Allianz Life of NY for appropriate steps to take if you are required to take penalized RMDs from more than one year past.

### Section D. Tax and Withholding Section

### Tax and Withholding Information

Annuity Contract number

All, or part, of the payment you receive in connection with a distribution, may be includable in your gross income for tax purposes. The taxable portion of the distribution is subject to federal (and potentially state) income tax withholding. Once the funds are distributed to you, Allianz Life of NY will not reverse any federal or state withholding that is made from your payment. Federal (or state) tax withholding will not be processed from contracts held by a custodian or qualified plan. You may wish to contact your tax professional regarding any questions you may have about taxation or withholding.

Current year option must also be completed; otherwise payments will be set up annually in November

### Withholding Instructions

### Federal Income Tax Withholding

Allianz Life of NY is required to withhold at a default rate of 10% unless you complete and submit a current year IRS Form W-4R with this request. The default rate of withholding may not be appropriate for your tax situation. Please review the enclosed instructions for IRS Form W-4R for additional information.

#### I acknowledge that:

• I must complete and submit a current year IRS Form W-4R with this request to make a federal withholding election at a rate other than the default rate of 10%.

### State Income Tax Withholding

Allianz Life of NY is required to withhold at the minimum rate required (which may be 0%) by your state of residence. Please review the attached Withholding Guide or consult your state's tax authority website for more information.

#### I acknowledge that:

• I must complete and submit separate instructions that meet the requirements of my state's tax authority with this request to make a state withholding election at a rate other than my state's required minimum.

(continued on next page)

Annuity Contract number	
Annuity Contract number_	

### Section E. Certification of Taxpayer Identification Number

If you are requesting payments as a U.S. Person, the IRS requires you to agree to the following statements. If you are not a U.S. Person, please complete Form W-8BEN.

Under penalties of perjury, I certify that:

1. The Taxpayer Identification Number shown on this form is correct or I am waiting for a number to be issued to me.

If the IRS has notified you that you are currently subject to backup withholding because you failed to report interest and dividends on your tax return, you must cross out item 2 below.

- 2. I am not subject to backup withholding because:
  - a. I am exempt from backup withholding, or
  - b. I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of failure to report all interest or dividends, or
  - c. The IRS has notified me that I am no longer subject to backup withholding.
- 3. I am a U.S. person, and
- 4. The Foreign Account Tax Compliance Act (FATCA) code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

The IRS does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

### Section F. Payment method (choose one) (Withdrawals can only be made payable and sent to the contract owner or financial institution for benefit of the contract owner.)

(If a selection is not made, payments will be sent to the address of record.)

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$\ \square$ <b>Automatic Clearing House (ACH)</b> (Bank must be a member of ACH. Bank ac	ccount owner must be the same as contract owner.)
<b>Please note:</b> If voided check or deposit slip is not sent or already on file with Alliar record in place of the ACH transfer.	nz Life of NY, a check will be sent to your address of
☐ Checking, I have enclosed a <b>VOIDED CHECK</b> . ☐ Savings I have enclosed a <b>DEPOSIT SUP</b>	Attach a voided check for a checking account,

☐ Send disbursement payable to financial institution. (The disbursement
will be taxable to you and will be payable to the financial institution.
The disbursement will be sent to the owner's address of record unless
a letter of acceptance is received from the financial institution.)
Account number
/ ICCOUNT NUMBER

Name of financial institution	

Financial institution's telephone ()	
--------------------------------------	--

☐ Send disbursement to owner at address on record.

Your Name Address	No. 1000 Date
City, State, ZIP code	
Pay to the order of	\$\$
<u> </u>	MPLE \$Dollars
Your Bank	
Bank Addtress Bank City, State, ZIP code	
Memo	
:3277976731: 11. 443	6712143" 1000
Routing Number Acco	ount Number

Annuity Contract number		
Section G: Signatures (Signature secti	on must be completed. All owner's signatu	res are required.)
or misleading information is committing a crime, a process the requested distribution. I am aware that	defraud, or deceive any insurance company, files a form and may be subject to civil and criminal penalties. I author t this transaction is <b>NOT</b> reversible. Once the distribution curred cannot be reversed. I am aware that surrender ch tion.	orize Allianz Life of NY to n is processed, the taxable
This form must be received within 30 days of s	signing.	
Contract owner's signature	Signed d	late
(ADDITIONAL SIGNATURES REQUIRED, I	IF APPLICABLE)	
Power-of-Attorney:Contract owner's na	Ву:	
Contract owner's na	ame Attorney-in-fact signature	Signed date
Please submit page 1-4 of this form using on Email completed forms to: fixedannuity@send.allianzlife.com	ne of the options below:	
OR		
<b>Web Upload:</b> You can upload your signed and completed form	m(s) by logging into your account at Allianzlife.com/new	york.
OR		
<b>Mail:</b> Regular Mail Allianz Life Insurance Company of New York PO Box 1431 Minneapolis, MN 55440-1431	Overnight Mail Allianz Life Insurance Company of New York 5701 Golden Hills Drive Minneapolis, MN 55416-1297	
OR		
<b>Fax:</b> 763.582.6004		
<b>Fax:</b> 763.582.6004 <b>Any questions?</b> Call us at 800.729.9743		

Allianz Life Insurance Company of New York Home Office: New York, NY Administrative Office: 5701 Golden Hills Drive Minneapolis, MN 55416-1297

# **Required Minimum Distribution Questions and Answers**

### What is a Required Minimum Distribution (RMD)?

A RMD is a distribution from an Individual Retirement Arrangement (IRA) required by the Internal Revenue Code (IRC). If you have a Traditional, SEP or SIMPLE IRA, you must start receiving distributions by April 1st of the year following the year in which you reach age 721. You must take a distribution by December 31st every year thereafter.

If you wait until the year following the year in which you reach age 72 to take your first RMD, then you will need to take an RMD payment for the year in which you turn 72 and the current year. If you do not take an RMD, or if the RMD received is not large enough, the IRS may impose a 50% penalty based on the RMD you should have taken.

If you are the beneficiary of any type of IRA, please see your tax advisor for RMD rules that apply to IRA beneficiaries.

<sup>1</sup>If you were born prior to July 1, 1949, you were required to start receiving distributions by April 1st of the year following the year in which you reached age 70 ½.

### How is the amount of my RMD determined?

Your RMD amount is determined by dividing the entire interest in your annuity contract by a distribution period obtained from life expectancy tables based on your age and, if applicable, the age and relationship of your beneficiary. The entire interest under the annuity contract is the prior December 31st year end value credited under the contract plus the actuarial present value of any additional benefits provided within the annuity contract. Allianz Life Insurance Company of New York will calculate the RMD amount from the annuity contract for you, but you may need to adjust the RMD in certain circumstances, such as if the annuity contract received a rollover shortly after the end of the prior year.

### How do I request a RMD payment?

If you want to receive your RMD payment, you must complete the Required Minimum Distribution (Election) form. If we do not receive a form from you, we will assume you are taking all applicable RMDs from IRAs at other companies.

# If I added money to my IRA contract in the current year, will the additional amount be used in calculating my RMD for the current year?

If your Allianz Life of NY IRA contract was established in a prior year, Allianz Life of NY has calculated the RMD for the current year based on the entire interest value, as shown in the fair market value box of your IRS Form 5498, as of December 31st of the previous year, which does not include any amounts added in the current year.

If you took a distribution from an IRA at another company and rolled over the money into your Allianz Life of NY IRA, the RMD required may be greater than the RMD calculated by Allianz Life of NY. You will need to notify Allianz Life of NY in writing to recalculate the RMD. If you do not provide us with the previous provider's year end value or statement, we will use the additional premium Allianz Life of NY received as the December 31st year end value to recalculate the RMD. Allianz Life of NY has no responsibility or liability for any IRS penalties or any other tax consequences resulting from an inaccurate RMD calculation for the current year due to money received in the current year. Please consult your tax advisor if you have any questions.

If your Allianz Life of NY IRA contract was established in the current year and you do not provide us with the previous provider's year end value or statement, Allianz Life of NY will use the total initial purchase payment or initial premium Allianz Life of NY received as the December 31st year end value to calculate the RMD. If you do not want a distribution (e.g., if your RMD was satisfied prior to establishing your IRA contract), then you do not need to complete an RMD form.

#### What else do I need to know about calculating my RMD when I've added money to my IRA contract in the current year?

The rules governing RMD calculations from IRAs can be complex. Our calculations are intended to assist you with receiving the correct RMD from your IRA, but when money is added to an IRA during the current year, our calculations may not be accurate. Allianz Life of NY has no responsibility or liability for any IRS penalties or any other tax consequences resulting if you do not correctly complete the RMD form, or if you added money to your Allianz Life of NY IRA during the current year.

### What if I need more from my annuity contract than the RMD Allianz Life of NY calculated?

The Required Minimum Distribution form should be used to request the calculated RMD. If you need more than the RMD calculated, you can separately request an additional amount by completing the applicable withdrawal request form. The amount requested in excess of the calculated RMD may be subject to withdrawal/surrender charges.

### What happens if I have received other distributions from this contract in this calendar year?

If you have already received some type of distribution from your contract this year, those distributions will be deducted from your calculated RMD. If the previous distribution received was equal to or greater than the RMD, no further distributions are required.

### How will my RMD reduce my Investment Options/Allocation Options or specific account?

Your RMD will be taken proportionally from each Investment Option/Allocation Option.

**FOR VARIABLE ANNUITIES ONLY:** If you have an annuity contract that allows you to withdraw money from a specific account, please indicate this in writing either on the Required Minimum Distribution form or a letter of instruction.

# **If I am receiving lifetime payments or systematic withdrawals, can I receive regularly scheduled payments for my RMD?**Regularly scheduled payments for your RMD may be available.

**FOR FIXED ANNUITIES ONLY:** If you are receiving lifetime withdrawals or systematic withdrawals and need additional money to satisfy your RMD, submit a Required Minimum Distribution Election form. Once the RMD has been requested, regularly scheduled RMDs will be set up annually with the payment sent by December 31st each year.

**FOR VARIABLE ANNUITIES ONLY:** If you are receiving lifetime payments, then you may enroll in regularly scheduled payments for RMD. If you are enrolled in any other type of payment program (e.g., systematic withdrawal, Guaranteed Partial Withdrawal Benefit), then regularly scheduled payments for RMD is not available. If the annual amount of your current payment program does not satisfy your RMD, you will need to submit a Withdrawal Request form for a partial withdrawal for the remaining amount.

### If I have more than one IRA with Allianz Life of NY, how will you make my distribution?

The RMD is calculated for each contract separately, so you must complete the appropriate RMD form for each contract from which you would like to receive a RMD.

#### What if I have IRAs or other employer plans at other companies that must also receive a RMD?

Allianz Life of NY will only send a RMD for IRA contracts you have with us. Any distribution you take above the calculated RMD for a specific contract may incur withdrawal/surrender charges.

### When will I receive my RMD?

**FOR FIXED ANNUITIES ONLY:** Your RMD will be processed and sent within 10 business days of receipt of request unless you have chosen to begin distributions in November or on your contract anniversary. Annual distributions will continue each year until we receive written instructions to change or discontinue the election.

**FOR VARIABLE ANNUITIES ONLY:** Distributions will be processed on the 9<sup>th</sup> of the month, or previous business day, if the 9<sup>th</sup> of the month is not a business day. The Required Minimum Distribution form must be received in good order no later than 4:00 p.m. Eastern time on the Business Day prior to the processing date to begin distributions in the same month.

Please consult your tax advisor for additional information regarding Required Minimum Distributions. As an insurance company Allianz Life of New York, its affiliated companies, and their representatives and employees do not provide legal or tax advice. We encourage you to consult your tax and/or legal advisor with any tax or legal related questions.

Allianz Life Insurance Company of New York Home Office: New York, NY

Administrative Office: 5701 Golden Hills Drive Minneapolis, MN 55416-1297

# **State Tax Withholding Guide**

Please refer to the applicable box below for state specific requirements for making a state tax withholding election. Keep in mind, in some cases you may not be able to make an election, or your state may require you to provide a state-specific form. In addition, if the amount indicated for state withholding is below the state required minimum, we will apply the state minimum amount. Please see your state's tax authority website for additional information.

Once the payment has been sent to you, we will not reverse the taxable event or any tax withholding.

### **Mandatory State Tax Withholding**

DC<sup>1</sup>, MA, or VT<sup>2</sup> Residents

State tax withholding is required. We will apply the default mandatory withholding amount for your state. The state does not allow opting out of mandatory withholding. You may elect more than the minimum required state withholding. See your state's tax authority website for additional information.

### **Mandatory State Tax Withholding with Potential Opt Out**

AR, CA<sup>2</sup>, CT<sup>3</sup>, GA<sup>4</sup>, KS, ME<sup>5</sup>, MI, MN, NC, NE, OR, VA, IA or OK Residents

State tax withholding is required, however, the state may allow you to elect **not** to have mandatory state withholding. To do so, you **must** submit your state's specific tax form. You may elect more than the minimum required state withholding. See your state's tax authority website for additional information.

### **Voluntary State Tax Withholding**

AL, CO, DE, MT, NM, OH, PA, SC, UT or WI Residents

State withholding is voluntary. You can provide your state withholding election to us via a letter of instruction or on your state's specific tax form if applicable. See your state's tax authority website for additional information.

AZ<sup>6</sup>, IN, MD, MO, NJ or NY<sup>6</sup> Residents

State tax withholding is voluntary. However, to have state taxes withheld, you **must** submit the state's specific tax form. See your state's tax authority website for additional information.

### **State Tax Withholding Prohibited**

AK, FL, HI, ID, IL, KY, LA, MS, ND, NH, NV, RI, SD, TN, TX, WA, WV, or WY Residents

State tax withholding for these states is not allowed. See your state's tax authority website for additional information.

We provide this information to help you understand state income tax withholding requirements for distributions from your annuity contract. While we make every effort to obtain information about state tax laws from sources believed to be reliable, we cannot guarantee the accuracy or timeliness of state tax withholding information because state tax laws are subject to change and interpretation. Election of state withholding for repetitive payments will continue until we receive an updated valid notification reflecting different election(s). We determine your state of residency by the address of record on your contract, which may or may not be your state of residency for tax purposes. We encourage you to contact your tax professional regarding your withholding elections and to answer any questions you may have regarding your state's withholding laws.

NBAL0035-NY (1/2023)

<sup>&#</sup>x27;Applies to full distributions from IRAs and qualified plans. All other applicable distributions can elect voluntary withholding.

<sup>&</sup>lt;sup>2</sup>In CA and VT (non-periodic payments only), the amount of withholding for state tax is based on amount withheld for federal tax.

<sup>&</sup>lt;sup>3</sup>For full distributions, you cannot elect out of mandatory state withholding.

<sup>&</sup>lt;sup>4</sup>If electing non-periodic payments, you can elect voluntary withholding on state specific form.

<sup>&</sup>lt;sup>5</sup>Applies to periodic payments only. You **cannot** elect out of non-periodic payments.

<sup>&</sup>lt;sup>6</sup>Applies to periodic payments and non-periodic repetitive payments only. Withholding from onetime distribution requests is prohibited.



Department of the Treasury

Internal Revenue Service

# Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions

Give Form W-4R to the payer of your retirement payments.

20**23** 

OMB No. 1545-0074

 1a
 First name and middle initial
 Last name
 1b
 Social security number

City or town, state, and ZIP code

Your withholding rate is determined by the type of payment you will receive.

- For nonperiodic payments, the default withholding rate is 10%. You can choose to have a different rate by entering a rate between 0% and 100% on line 2. Generally, you can't choose less than 10% for payments to be delivered outside the United States and its territories.
- For an eligible rollover distribution, the default withholding rate is 20%. You can choose a rate greater than 20% by entering the rate on line 2. You may not choose a rate less than 20%.

See page 2 for more information.

2	Complete this line if you would like a rate of withholding that is different from the default withholding rate. See the instructions on page 2 and the Marginal Rate Tables below for additional information.		
	Enter the rate as a whole number (no decimals)	2	%
Sign Here			
пеге	Your signature (This form is not valid unless you sign it.)  Date		

### **General Instructions**

Section references are to the Internal Revenue Code.

**Future developments.** For the latest information about any future developments related to Form W-4R, such as legislation enacted after it was published, go to <a href="https://www.irs.gov/FormW4R">www.irs.gov/FormW4R</a>.

**Purpose of form.** Complete Form W-4R to have payers withhold the correct amount of federal income tax from your nonperiodic payment or eligible rollover distribution from an employer retirement plan, annuity (including a commercial annuity), or individual retirement arrangement (IRA). See page 2 for the rules and options that are available for each type of payment. Don't use Form W-4R for periodic payments (payments made in installments at regular

intervals over a period of more than 1 year) from these plans or arrangements. Instead, use Form W-4P, Withholding Certificate for Periodic Pension or Annuity Payments. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

**Caution:** If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. Your withholding choice (or an election not to have withholding on a nonperiodic payment) will generally apply to any future payment from the same plan or IRA. Submit a new Form W-4R if you want to change your election.

### 2023 Marginal Rate Tables

You may use these tables to help you select the appropriate withholding rate for this payment or distribution. Add your income from all sources and use the column that matches your filing status to find the corresponding rate of withholding. See page 2 for more information on how to use this table.

	Single Married filing jo or or Married filing separately Qualifying surviving		or		or	Head of	f household
Total income over— Tax rate for every dollar more		Total income over—	Tax rate for every dollar more	Total income over—	Tax rate for every dollar more		
\$0	0%	\$0	0%	\$0	0%		
13,850	10%	27,700	10%	20,800	10%		
24,850	12%	49,700	12%	36,500	12%		
58,575	22%	117,150	22%	80,650	22%		
109,225	24%	218,450	24%	116,150	24%		
195,950	<b>32</b> %	391,900	<b>32</b> %	202,900	<b>32</b> %		
245,100	<b>35</b> %	490,200	35%	252,050	<b>35</b> %		
591,975*	37%	721,450	37%	598,900	37%		

<sup>\*</sup>If married filing separately, use \$360,725 instead for this 37% rate.

Form W-4R (2023) Page f 2

### **General Instructions** (continued)

Nonperiodic payments—10% withholding. Your payer must withhold at a default 10% rate from the taxable amount of nonperiodic payments unless you enter a different rate on line 2. Distributions from an IRA that are payable on demand are treated as nonperiodic payments. Note that the default rate of withholding may not be appropriate for your tax situation. You may choose to have no federal income tax withheld by entering "-0-" on line 2. See the specific instructions below for more information. Generally, you are not permitted to elect to have federal income tax withheld at a rate of less than 10% (including "-0-") on any payments to be delivered outside the United States and its territories.

**Note:** If you don't give Form W-4R to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer must withhold 10% of the payment for federal income tax and can't honor requests to have a lower (or no) amount withheld. Generally, for payments that began before 2023, your current withholding election (or your default rate) remains in effect unless you submit a Form W-4R.

### Eligible rollover distributions - 20% withholding.

Distributions you receive from qualified retirement plans (for example, 401(k) plans and section 457(b) plans maintained by a governmental employer) or tax-sheltered annuities that are eligible to be rolled over to an IRA or qualified plan are subject to a 20% default rate of withholding on the taxable amount of the distribution. You can't choose withholding at a rate of less than 20% (including "-0-"). Note that the default rate of withholding may be too low for your tax situation. You may choose to enter a rate higher than 20% on line 2. Don't give Form W-4R to your payer unless you want more than 20% withheld.

Note that the following payments are **not** eligible rollover distributions: (a) qualifying "hardship" distributions, and (b) distributions required by federal law, such as required minimum distributions. See Pub. 505 for details. See also *Nonperiodic payments*—10% withholding above.

Payments to nonresident aliens and foreign estates. Do not use Form W-4R. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

Tax relief for victims of terrorist attacks. If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, enter "-0-" on line 2. See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

## Specific Instructions

### Line 1b

For an estate, enter the estate's employer identification number (EIN) in the area reserved for "Social security number."

#### Line 2

**More withholding.** If you want more than the default rate withheld from your payment, you may enter a higher rate on line 2.

Less withholding (nonperiodic payments only). If permitted, you may enter a lower rate on line 2 (including "-0-") if you want less than the 10% default rate withheld from your payment. If you have already paid, or plan to pay, your tax on this payment through other withholding or estimated tax payments, you may want to enter "-0-".

Suggestion for determining withholding. Consider using the Marginal Rate Tables on page 1 to help you select the appropriate withholding rate for this payment or distribution. The tables are most accurate if the appropriate amount of tax on all other sources of income, deductions, and credits has been paid through other withholding or estimated tax payments. If the appropriate amount of tax on those sources of income has not been paid through other withholding or estimated tax payments, you can pay that tax through withholding on this payment by entering a rate that is greater than the rate in the Marginal Rate Tables.

The marginal tax rate is the rate of tax on each additional dollar of income you receive above a particular amount of income. You can use the table for your filing status as a guide to find a rate of withholding for amounts above the total income level in the table.

To determine the appropriate rate of withholding from the table, do the following. Step 1: Find the rate that corresponds with your total income not including the payment. Step 2: Add your total income and the taxable amount of the payment and find the corresponding rate.

If these two rates are the same, enter that rate on line 2. (See Example 1 below.)

If the two rates differ, multiply (a) the amount in the lower rate bracket by the rate for that bracket, and (b) the amount in the higher rate bracket by the rate for that bracket. Add these two numbers; this is the expected tax for this payment. To get the rate to have withheld, divide this amount by the taxable amount of the payment. Round up to the next whole number and enter that rate on line 2. (See *Example 2* below.)

If you prefer a simpler approach (but one that may lead to overwithholding), find the rate that corresponds to your total income including the payment and enter that rate on line 2.

**Examples.** Assume the following facts for *Examples 1* and 2. Your filing status is single. You expect the taxable amount of your payment to be \$20,000. Appropriate amounts have been withheld for all other sources of income and any deductions or credits.

**Example 1.** You expect your total income to be \$60,000 without the payment. Step 1: Because your total income without the payment, \$60,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Step 2: Because your total income with the payment, \$80,000, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. Because these two rates are the same, enter "22" on line 2.

Example 2. You expect your total income to be \$42,500 without the payment. Step 1: Because your total income without the payment, \$42,500, is greater than \$24,850 but less than \$58,575, the corresponding rate is 12%. Step 2: Because your total income with the payment, \$62,500, is greater than \$58,575 but less than \$109,225, the corresponding rate is 22%. The two rates differ. \$16,075 of the \$20,000 payment is in the lower bracket (\$58,575 less your total income of \$42,500 without the payment), and \$3,925 is in the higher bracket (\$20,000 less the \$16,075 that is in the lower bracket). Multiply \$16,075 by 12% to get \$1,929. Multiply \$3,925 by 22% to get \$863.50. The sum of these two amounts is \$2,792.50. This is the estimated tax on your payment. This amount corresponds to 14% of the \$20,000 payment (\$2,792.50 divided by \$20,000). Enter "14" on line 2.

Form W-4R (2023)

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request additional federal income tax withholding from your nonperiodic payment(s) or eligible rollover distribution(s); (b) choose not to have federal income tax withheld from your nonperiodic payment(s), when permitted; or (c) change a previous Form W-4R (or a previous Form W-4P that you completed with respect to your nonperiodic payments or eligible rollover distributions). To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your payment(s) being subject to the default rate; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S.

commonwealths and territories for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

Page 3

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.